



Job Description: Player of the Year Program Manager for Women's Poker Association (WPA) North America Board of Directors

The Women's Poker Association (WPA) is a non-profit, all-volunteer organization with a mission to celebrate and elevate women in poker. We are looking for a dedicated and detail-oriented individual to join our Board of Directors as the Player of the Year (POY) Program Manager.

Position Requirements:

- Weekly time commitment of approximately 1-3 hours
- This is a 100% non-paid volunteer position with flexible hours

Responsibilities:

- Oversee the WPA Player of the Year program
- Coordinate with POY Committee to ensure accurate tracking and reporting of points, POY leaderboards, and standings.
- Provide regular updates to the Board on the status and progress of the POY program
- Work with the Social Media Program Manager to promote the POY program and highlight player achievements to date monthly

Minimum Requirements:

- Passion for the WPA's mission and dedication to advancing women in poker
- Experience in program management and data entry
- Strong organizational skills and attention to detail
- Excellent communication skills, both written and verbal
- Familiarity with Hendon Mob and similar websites

If you are interested in applying for this position, please send your letter of interest and resume to admin@wpa.poker by 2/28/2025.

We look forward to hearing from you and thank you for your interest in the Women's Poker Association.